

Minutes – Business Committee

Meeting Venue:

Conference Room 4B – Tŷ Hywel

Meeting date: 24 March 2026

Meeting time: 08.57 – 09.14

Private, Hybrid

Attendance

Category	Names
Committee Members:	Elin Jones MS, Llywydd (Chair) Paul Davies MS Heledd Fychan MS Jane Hutt MS
Committee Staff:	Graeme Francis (Clerk) Steffan Lewis (Deputy Clerk)
Others in attendance:	Manon Antoniazzi, Chief Executive and Clerk Julian Luke, Director of Senedd Business Bethan Davies, Head of Chamber and Committee Service Marc Wyn Jones, Head of Policy and Legislation Committee Service Helen Carey, Welsh Government Helen Finlayson, Clerk for Legislative Procedural Review

1 Introductions, apologies and substitutions

The Llywydd welcomed Members to the meeting. Apologies were received from David Rees MS.

2 Minutes of the previous meeting

The Minutes of the previous meeting were agreed for publication.

3 Organisation of Business

3.1 This week's business

Tuesday

There are no changes to Tuesday's business.

- Voting Time will take place as the last item of business
- Plenary is unlikely to run past 7:05pm.

Wednesday

The Business Committee agreed to make the following changes to Wednesday's business:

- Short Debate (~~30~~15 mins)
- Voting Time will take place as the last item of business
- Plenary is unlikely to run past 6:55pm.

Business Managers agreed to move the Short Debate prior to Closing statements and to reduce the time allocated to 15 minutes on the basis that a detailed response is not required.

4 Legislation

4.1 Update on LCMs

The Business Committee considered an update from the Trefnydd and agreed to:

- note the updates on the latest LCMs; and

- note the information provided in relation to arrangements for LCMs over the dissolution period and at the start of the Seventh Senedd.

5 Guidance changes

5.1 Revisions to the Guidance on the proper conduct of Senedd Business – Member Bills: exercise of casting votes

The Business Committee noted the paper and the proposed revision to the Guidance that will be made by the Llywydd prior to the end of the Sixth Senedd.

5.2 Proposed revisions to the Guidance on Virtual and Hybrid Proceedings – Virtual and hybrid Plenary meetings

The Business Committee considered and agreed proposed revisions to the Guidance on Virtual and Hybrid Proceedings, which introduce an expectation that Members will choose a single mode of attendance (in-person or virtual) for a given Plenary meeting, and noted that the amended Guidance will be published by the Llywydd prior to the end of the Sixth Senedd.

6 AOB

Memberships of UK–EU networks in the 7th Senedd

The Llywydd reflected with Business Managers on the role that the Business Committee had played in coordinating and agreeing Senedd nominations to the membership of three key European bodies in the Sixth Senedd, noting that the Business Committee in the Seventh Senedd should continue to play a role in agreeing nominations to such bodies.

The Llywydd noted the importance of Members who are selected to represent the Senedd externally are given the proper time to fulfil these roles by party groups and are committed to playing a full part in the work of these bodies once appointed.

Closing Remarks

The Llywydd thanked Business Managers for their contributions to the work of the Business Committee and paid tribute to the Trefnydd for the dedicated and co-operative manner in which she has performed her role on the Business Committee over her long period of service to the Welsh Government and the Senedd.

The Trefnydd put on record her thanks to the Llywydd for her leadership as the Chair of the Business Committee over the last 10 years. The Trefnydd thanked the other Business Managers for the collaborative and positive way they have all worked together on the Committee. The Trefnydd and Business Managers thanked Senedd and Welsh Government officials for the support provided to the Business Committee during the Sixth Senedd.